

Host Information Sheet SUSPECTED & CONFIRMED COVID-19 CASE PROCEDURES

MDC Local 2021 Suspected & Confirmed COVID-19 Case Procedures

Suspected COVID-19 Case

Should a member of a Local Management Team become aware of a participant presenting with symptoms of COVID-19, the following procedure should be followed:

- 1. Collect the participants details for contact tracing purposes (first and last name and mobile number as a minimum);
- 2. Advise the participant that:
 - a. they will be unable to enter the MDC event
 - b. they must leave the MDC location immediately;
- 3. Recommend that the participant seeks immediate medical advice and/or COVID testing;
- 4. When the participant has left the MDC location, confirm their registration and then use a smartphone to scan the QR code and enter the participants details, to either:
 - a. confirm that they had already checked-in or;
 - b. check the participant in to that location;
- 5. Advise the MDCF Event Manager of the situation by calling 03 8677 3849 and email MDCCovidSafe@mothersdayclassic.com.au.

Confirmed COVID-19 Case

The procedure for managing a confirmed case of COVID-19 at a MDC location is specific to requirements in each state / territory, but the following steps should be taken:

- 1. Collect the participants details for contact tracing purposes (first and last name and mobile number as a minimum);
- 2. Advise the participant that:
 - a. they will be unable to enter the MDC event
 - b. they must leave the MDC location immediately and isolate;
- 3. Call the Coronavirus National Advice Hotline on 1800 020 080 for further advice on reporting and testing based on the MDC location.
- 4. Advise the MDCF National Office of the situation by calling 03 8677 3849 and email MDCCovidSafe@mothersdayclassic.com.au.

If you are unsure if an activity at your event is covered, please contact the National Office to confirm.